

# HAVE HOPE; INC. (HH;I)

## STOMP THE PATH – A WALK FOR SUICIDE AWARENESS FUNDRAISING TERMS AND CONDITIONS

These guidelines will assist you in the requirements around community fundraising and handling donations and planning a small event as a registered fundraiser (stomper) for Stomp the Path – A Walk for Suicide Awareness. Once registered your personal page will have an 'Authority to Fundraise' letter available for use under the "Resources" tab, which is required by law for any person wanting to conduct a small fundraising event. Your Authority to Fundraise for Have Hope; Inc. is valid for Stomp the Path – A Walk for Suicide Prevention 2024 until 6pm on Saturday 12<sup>th</sup> October 2024, which is set out in the letter, however, Have Hope; Inc., reserves the right to withdraw this authorisation at any time by notice to you.

### UPHOLDING HAVE HOPE; INC.'S STANDARDS

- Please consider Have Hope; Inc.'s Mission and Vision when designing any of your fundraising efforts for this event.
- BE TRANSPARENT about why you are fundraising for Stomp the Path – A Walk for Suicide Awareness. Although the subtitle is self-explanatory, ensure you have a copy of our flyer so people can understand the objectives behind this event, and just how much these funds will help educate our community.

### EVENT PROMOTION

To help promote your event you may like to use the Proudly Supporting Have Hope; Inc. and Stomp the Path logo. This logo will be available for use on your personal page under the "Resources" tab once you have registered.

The law says that any advertising material related to fundraising events must:

- State your name clearly and prominently
- Not be likely to cause offence to any person, and
- Not be misleading.

Additional requirements apply to advertising if you are conducting the event as part of your business, or you plan to keep some of the funds raised. Contact Have Hope; Inc. for more information on [fundraise@havealittlehope.org](mailto:fundraise@havealittlehope.org)

### UNDER 18's

Have Hope; Inc. requires that fundraisers under the age of 18 years obtain the consent of a parent or guardian, and that their fundraising activities are supervised. Please confirm consent and parent or guardian details when completing your registration.

Have Hope; Inc. will contact fundraisers under 18 and/or their nominated parent or guardian about their fundraising activity.

### BANKING

**Option 1:** The best way to deposit any cash donations collected is to pay them online through your fundraising page. This is the fastest and easiest way to get your money to us. Retain the donations, then visit your own fundraising page and clicking the 'donate' button and transfer the money in one lump sum. Please note that this is not a tax-deductible donation.

**Option 2:** Online via direct deposit If you use online banking, directly deposit your fundraising dollars into our account using the following bank details:

**Account name:** Have Hope Inc. **Account number:** 201 920 139 **BSB:** 633 000

Once the money has been transferred, please email [fundraise@havealittlehope.org](mailto:fundraise@havealittlehope.org) with either a photo, screenshot or copy of the receipt so that we can match the funds and add them to your page.

We recommend you try to bank money as soon as possible after you raise it. Make sure all funds are banked no later than 14 days after your event is finished.

## EXPENSES AND RECORD-KEEPING

Have Hope; Inc. cannot pay your expenses, but you can deduct your *necessary* expenses from the proceeds of your event, provided they are properly documented.

To do so, you can download the provided **Fundraiser Income and Expense Tracker** from the Guides section of the event site. It is suggested that you keep records of income and expenditure relating to your fundraising event.

If you do deduct costs, please send the **Fundraiser Income and Expense Tracker** (keep a copy for yourself) to [fundraise@havealittlehope.org](mailto:fundraise@havealittlehope.org) when you bank your funds.

## ISSUING RECEIPTS

All online donors receive an automatic tax receipt via email. If you receive cash from a donor who requires a receipt, bank the funds in one of the two ways outlined above and request a receipt by contacting Have Hope; Inc. at [fundraise@havealittlehope.org](mailto:fundraise@havealittlehope.org)

## WHAT IS TAX DEDUCTIBLE?

Currently Have Hope; Inc., is in the process of registering for DGR status, however this is not yet complete, so unfortunately no donations to Have Hope; Inc or Stomp the Path are currently tax deductible.

If this changes at any time before the event is over, we will announce the change.

Please note these guidelines are not a substitute for your own legal advice.

## LIMITATION OF LIABILITY

To the maximum extent permitted by law:

All conditions, warranties, guarantees, rights, remedies, liabilities or other terms implied or conferred by statute, custom, or the general law that impose any liability or obligation on Have Hope; Inc. are excluded (including consumer guarantees to the extent such exclusions are permitted under law) Have Hope; Inc. will not be liable to you or to any other person in contract, tort (including negligence) or otherwise for any loss, damage, cost or expense of any kind (including direct, indirect or consequential losses, damages, costs and expenses) suffered or incurred by you or any other person in connection with your fundraising event or activity.

## INSURANCE

Have Hope; Inc. will not obtain any insurance coverage for your fundraising event. You are responsible for obtaining your own insurance coverage as you consider appropriate for your fundraising event or activity.

If you have any queries about your fundraising event, please contact our support team [fundraise@havealittlehope.org](mailto:fundraise@havealittlehope.org)

Thank you for supporting Have Hope; Inc. - your important contribution will help us towards a more suicide aware community.